

Grade/Mark Definitions

A - Superior

- 1) Honor grade indicating excellence.
- 2) Earned as a result of a combination of some or all of the following as outlined by the Instructor in the course handout: superior examination scores, consistently accurate and prompt completion of assignments, ability to deal resourcefully with abstract ideas, superior mastery of pertinent skills, and excellent attendance.
- 3) Probable success in a field relating to the subject or probable continued success in sequential courses.

B - Above average

- 1) Honor grade indicating competence.
- 2) Earned as a result of a combination of some or all of the following as outlined by the Instructor in the course handout: high examination scores, accurate and prompt completion of assignments, ability to deal well with abstract ideas, commendable mastery of pertinent skills, and excellent attendance.
- 3) Probable success in a field relating to the subject or probable continued success in sequential courses.

C - Average

- 1) Standard college grade indicating successful performance earned as a result of a combination of some or all of the following as outlined by the Instructor in the course handout: satisfactory examination scores, generally accurate and prompt completion of assignments, ability to deal with abstract ideas, fair mastery of pertinent skills, and regular attendance.
- 2) Sufficient evidence of ability to warrant entering sequential courses.

D - Substandard but receiving credit

- 1) Substandard grade indicating the Student has met only minimum requirements as outlined by the Instructor in the course handout.
- 2) Earned as a result of some or all of the following: low examination scores; generally inaccurate, incomplete or late assignments; inadequate grasp of abstract ideas; barely acceptable mastery of pertinent skills; irregular attendance; insufficient evidence of ability to make advisable the enrollment in sequential courses.
- 3) Does not satisfy requirements for entry into courses where prerequisites are specified.

F - Failure

- 1) Non-passing grade indicating failure to meet minimum requirements as defined by the instructor in the course handout earned as a result of some or all of the following: non- passing examination scores; inaccurate, incomplete or late assignments; failure to cope with abstract ideas; inadequate mastery of pertinent skills; and repeated absence from class.
- 2) Does not satisfy requirements for entry into courses where prerequisites are specified.
- 3) Faculty must record the last date attended for students that earn an F.

P - Pass

- 1) Acceptable performance.
- 2) A grade of P represents satisfactory achievement which would have been graded C or better under the traditional grading system.
- 3) The P grade is disregarded in the computation of the OCCC grade point average.
- 4) This grade is available only when a student has selected the pass/no pass grade system option during the first 80% of a course's term.

NP - No Pass

- 1) Unacceptable performance.
- 2) A grade of NP represents unsatisfactory achievement which would have been graded D or lower under the traditional grading system.
- 3) The NP grade is disregarded in the computation of the grade point average.
- 4) Faculty must record the last date attended for students that earn an NP.
- 5) This grade is available only when a student has selected the pass/no pass grade system option during the first 80% of a course's term.

I - Incomplete

- 1) At the time final course grades are recorded, the instructor may, with the consent of the student, record an "I" mark and grant additional time for the completion of a minor but essential requirement for the student who is otherwise making satisfactory progress.
- 2) This shall only be done by completion of the incomplete contract within Sharknet Faculty Resources.
- 3) The incomplete contract shall describe the missing requirement, the basis for the requirement's evaluation, affect on the final grade computation, and the completion date for that requirement.
- 4) If no replacement grade for an "I" mark shall have been provided by the course Instructor within the subsequent year, the "I" mark shall automatically be changed to and "F".
- 5) This mark does not entitle the student to repeat a course without paying tuition.
- 6) It may be impossible to receive this mark in some courses where, for example, equipment usage is required.

W - Withdrawal

This mark is to be used only by Enrollment Services when a student has completed the official withdrawal process after the published drop deadline and before the published withdrawal deadline.

AU Audit

- 1) This mark may only be used by Enrollment Services.
- 2) The AU mark, when allowed permits a student to attend a course without receiving a grade or credit for the course even though the tuition and fees must be paid.
- 3) To be assigned an AU mark, a student must obtain permission from their instructor and notify Enrollment Services prior to the published drop deadlines.
- 4) Through its curriculum process the college may specify whether Through its curriculum process the college may specify whether a specific course may be audited. Therefore, some courses will not be available for audit.
- 5) Does not satisfy requirements for entry into courses where prerequisites are specified.

NS - No Show/First Week Attendance

- 1) Faculty submit first week attendance and mark students absent, present, or excused.
- 2) Students who are absent for more than 50% of the required class meetings are administratively dropped as a no show.
- 3) If faculty fail to mark students absent who never attend class the first week, and if those students fail to drop or withdraw before the published deadline, then they will earn a grade of F or NP according to the grading option selected by the student.

R - Repeated Courses

This mark may be used only by Enrollment Services. See repeated courses.