

# Guidelines for Student Conduct

As a community of people seeking education, Oregon Coast students are dedicated to developing personally and academically. Choosing to join the College community obligates each member to a code of behavior. Students enrolling in the College assume a responsibility to conduct themselves in a manner compatible with the College's function as an educational institution.

Oregon Coast students will:

- Practice personal and educational integrity.
- Maintain standards of academic performance and contribute to the safe, cooperative, and respectful learning environment throughout the College.
- Discourage bigotry and respect the diversity and dignity of all persons.
- Respect the rights and property of all persons.
- Bear the ultimate responsibility for the effects of their decisions and behavior.

Although OCCC is dedicated to an open, free society, there are some actions that are incompatible with an institution of higher education. Incompatible actions and grounds of disciplinary action will include, but not be limited to the following:

- Dishonesty including, but not limited to, cheating, plagiarism, or knowingly furnishing false information to the College.
- Forgery, alteration, or misuse of college documents, records, or identification.
- Obstruction or disruption of teaching, institutional or instructional research, administration of the College, disciplinary procedures or other College activities including, but not limited to, meetings of the Board of Education, community service functions, or other authorized activities on College premises.
- Physical or verbal abuse or harassment of any person on College-owned or controlled property, or at College-sponsored or supervised functions, or conduct which threatens or endangers the health or safety of any such person.
- Theft of or damage to property or equipment owned or leased by the College, or of a member of the College community, or of a visitor to the campus.
- Unauthorized entry or occupancy of College facilities or blocking access to or egress from such areas.
- Unauthorized use of College supplies or equipment.
- Violation of College policies or campus regulations, including, but not limited to, campus regulations concerning student organizations, the use of College facilities, or the time, place, and manner of public expression.
- Illegal use, possession, or distribution of drugs on College property or appearance on campus or at any College sponsored event while under the influence of illegal drugs. This includes off-campus instructional settings; i.e., cooperative work experience sites, clinical practicums, field trips, etc.

Student use of alcoholic beverages in any form will be prohibited in OCCC buildings and on district property, except when used for instructional purposes in an approved class or when consumed at events which are sponsored by community groups which possess a liquor license and are approved by the College president to exercise their liquor license privilege on campus.

Use or possession of alcoholic beverages at any College sponsored event off campus is restricted to students of legal age.

Disorderly conduct, lewd, indecent, or obscene conduct or expression, breach of the peace, or aiding, abetting, or procuring another to breach the peace on College-owned or controlled property or at College-sponsored or supervised functions.

Failure to comply with directions of College officials acting in the performance of their duties.

Possession or use of firearms, explosives, dangerous chemicals, substances, instruments or other weapons which can be used to inflict bodily harm on any individual or damage upon a building or grounds of the College, College-owned or controlled property or at College-sponsored or supervised functions without written authorization.

Hazing, whether it is physical or verbal, which interferes with the personal liberty of a fellow student, faculty member, or employee of the College.

#### **Protection of Students, Staff, and College Temporary Exclusion**

Temporary exclusion is the removal of a student from a class or service area or removal from a College-sponsored function for the duration of the function. A staff member of the College may impose temporary exclusion, when the presence of the student poses a danger to students, other persons, College property or a threat of disrupting the educational process. A written report of the circumstances requiring this action will be submitted to the Vice President Student Affairs within one (1) working day following the incident with specific directions or expectations and consequences for non-compliance.

#### **Summary Suspension**

Summary suspension is the removal of a student from all College facilities for up to five (5) school days, with additional days possible, depending upon expediency. Summary suspension may be used to protect the College from the immediate possibility of disorder or threat to the safety of students or staff. A suspended student is not to occupy any portion of the campus and is denied all College privileges including class attendance.

#### **Summary Suspension and Temporary Exclusion Procedures**

Summary suspension for the purpose of investigating the event or events in which the student or students were allegedly involved will be for no more than five (5) school days. However, it may be continued with utmost expediency pending final disposition of the case if it is necessary for the safety of students, or staff, or for the welfare of the College.

The President, the Vice President Student Affairs or designee, or other staff members previously designated by the president, may summarily suspend or temporarily exclude a student or students when it is deemed necessary for the safety and welfare of the College. The reason or reasons for a summary suspension or temporary exclusion and notification of action which is expected of a student and/or the student's parents if the student is under 18 years of age will be mailed to the student's address of record within one school day of the summary suspension.

Within one school day of such notification, the student and/or the student's parents will meet with the Vice President Student Affairs or designee at which time the student may present any defenses, explanations, and/or mitigation of why the summary suspension or temporary exclusion should not be continued. Students who disagree with the Vice President Student Affairs' or the designee's determination, may file a formal grievance at step two of the Grievance Conflict Resolution Procedure. The College President will be notified at the same time, in writing, of all summary suspensions or temporary exclusions.