

Registration: Adding, Dropping or Withdrawing from a Class

All registration activity for credit students is accomplished via the myOCCC student portal. Students may add classes to their schedules during open registration periods until the start of each term if an academic advisor has cleared them for registration. Students may add classes with instructor permission during the late add period which coincides with the first week of each term. Instructors may provide students a permission code for the student to use to register. Students may drop classes and receive a full refund of tuition and fees until the deadline published in the [academic calendar](#).

Removing a credit class after the first week of the term is called a withdrawal and will result in a "W" on the official transcript. There are no refunds for withdrawals. Adding, dropping, and withdrawing affect enrollment level status and may affect financial aid eligibility.